

RECORD OF EXECUTIVE DECISION – Part A

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s)	Subject to Call-in?
21 February 2020	Portfolio Holder for Corporate Finance and Governance	To agree the principle of the granting of a Lease over a property at Windsor Avenue, Clacton	To complete a lease renewal	To not grant the Lease and leave the building empty	None	Yes/No Yes	Yes/No Yes
URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-							
GENERAL EXCEPTION APPLIES? <small>(Rule 14 Access to Information Procedure Rules)</small>			NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?			N/A
SPECIAL URGENCY APPLIES? <small>(Rule 15 Access to Information Procedure Rules)</small>			NO	If yes, has the Chairman of the relevant overview and scrutiny committee been obtained?			N/A
EXEMPTION FROM CALL-IN APPLIES? <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>			NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?			N/A
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>			NO	If yes, why is it not practical to convene a quorate meeting of full Council?			N/A
AGREEMENT TO DECISION:-							
Signed:-			Date:-	Delegated Power Reference (in Part 3of the Constitution):-			
Decision Maker			20.2.20	3.31 item 4.2.1			

Original signed copy to be retained by Service.
Electronic copy to be sent to Ian Ford and Katie Sullivan (Committee Services) for publication.